

Ethics Statement: International Journal China Studies (IJCS)

This statement was adapted and modified from the Committee on Publication Ethics (COPE).

International Journal of China Studies is published by the Institute of China Studies (ICS), Universiti Malaya (UM).

Manuscript

Authors must ensure the submitted manuscript is original and has not been published elsewhere. The manuscript must also not be currently under review elsewhere. Authors must declare if there are any potential conflicts of interest in the manuscripts.

Submission and Review process

The main author is responsible for submitting the manuscript to the e-mail address of the *International Journal of China Studies* (chinastudies@um.edu.my). The author is advised to recommend two potential reviewers. The review process would normally take at least three months upon the submission of the manuscript.

Editorial Board

The Board will decide whether a manuscript is to proceed to the next stage of peer review after a preliminary desk-review, identify relevant reviewers and send the anonymized version of the manuscript to at least two reviewers within a month. A certificate of appreciation will be sent to the reviewers upon completion of the review process. The main author will then be informed of the outcome of the review after the completion of the review process.

Reviewer

A formal invitation letter to review will be sent to each reviewer. Upon accepting the invitation to review, the reviewer is expected to complete and return the evaluation report to the Editorial Board within two months. All assessment will be conducted fairly, objectively, professionally, without prejudice and bias. Upon completion of the process all matters pertaining to the review will be kept confidential.

Revision and Publication

The editorial board of *International Journal of China Studies* takes into consideration of the recommendations and reviews of the reviewers, but reserves its full and final right to make a decision on any manuscript. Authors are required to do, if any, necessary corrections based on the reviewers' reports and/or suggestions coming from the editorial committee, and return the revised manuscript within the stipulated time frame.

Plagiarism

International Journal of China Studies takes a firm stance on plagiarism. If any plagiarism is found, the manuscript will be rejected instantly or retracted if published, and the concerned author(s) will be blacklisted by the Editorial Board.